

Travel Approval Form

Department: Personnel

Event Name: TAC County Management & Risk
Conference

Location: Round Rock, TX

Event Dates: April 9, 2025 - April 11, 2025

Purpose: ☐ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Randy Gillespie Chris Brooks

Court Decision:	
This section to be completed by County Judge's Office	
	2-24-25

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

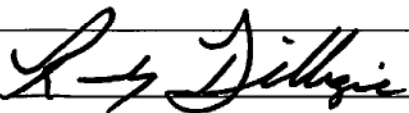
Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Randy K. Gillespie

From: do-not-reply@county.org
Sent: Monday, February 3, 2025 3:44 PM
To: Randy K. Gillespie
Subject: Confirmation

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Dear Mr. Randy Gillespie,

Thank you for your recent online submission. Here are confirmation details for your records.

Order Number: 269105
Order Date: Feb 3, 2025 3:39 PM
Bill To: Mr. Randy Gillespie
Order Total: 0.00

Item	Price	Qty	Total
2025 County Management and Risk Conference - Mr. Randy Gillespie <i>When:</i> Apr 9, 2025 - Apr 11, 2025 <i>Where:</i> Kalahari Resort & Convention Round Rock, TX 78665 United States	0.00	1	0.00

Registration option: Apr 9, 2025 - TAC Pool Member In-Person Registration

Item Total	0.00
Item Grand Total	0.00
Transaction Grand Total	0.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

Texas Association of Counties

This email was sent to randyg@johnsoncountytexas.org.

Randy K. Gillespie

From: do-not-reply@county.org
Sent: Monday, February 3, 2025 4:00 PM
To: Randy K. Gillespie
Subject: Confirmation

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Dear Mr. Chris Brooks,

Thank you for your recent online submission. Here are confirmation details for your records.

Order Number: 269107
Order Date: Feb 3, 2025 3:58 PM
Bill To: Mr. Chris Brooks
Order Total: 0.00

Item	Price	Qty	Total
2025 County Management and Risk Conference - Mr. Chris Brooks <i>When:</i> Apr 9, 2025 - Apr 11, 2025 <i>Where:</i> Kalahari Resort & Convention Round Rock, TX 78665 United States	0.00	1	0.00

Registration option: Apr 9, 2025 - TAC Pool Member In-Person Registration

Item Total	0.00
Item Grand Total	0.00
Transaction Grand Total	0.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

Texas Association of Counties
This email was sent to cbrooks@johnsoncountytexas.org.



County Management & Risk Conference

April 09, 2025 - April 11, 2025 multi-day

10:00 AM - 12:00 AM

Kalahari Resort & Conventions
3301 Kalahari Blvd.
Round Rock, TX 78665

Contact Deanna Auert or Regan Williams at (800) 456-5974

Contact Us

Registration

AGENDA

*Agenda subject to change.

Wednesday, April 9

10 a.m. - 5 p.m.: Registration and Information Desk Hours

Kilimanjaro Ballroom Foyer

Noon - 1 p.m.: Lunch

Kilimanjaro Ballroom 6

1 - 1:20 p.m.: Welcome and Introductions

Kilimanjaro Ballroom 6

1:20 - 2:20 p.m.: Opening General Session

Kilimanjaro Ballroom 6

2:20 - 2:50 p.m.: Break

Kilimanjaro Ballroom Foyer

2:50 - 3:50 p.m.: Mitigating Liability in Law Enforcement: Policies, Procedures and Risk Management

Track 1

Kilimanjaro 6

*Speakers: Lisa Idals, Human Resources Consultant, TAC
Darren Jackson, Law Enforcement Services Supervisor, TAC
Andrea Beard, Liability Claims Program Supervisor, TAC*

In today's climate, law enforcement officers and agencies face unprecedented scrutiny and heightened exposure to liability risks. This course is designed to equip law enforcement professionals, administrators and county officials with the knowledge and strategies needed to minimize legal risks and safeguard their agencies.

Through this session, participants will learn how to reduce liability by implementing robust policies and procedures focused on key areas such as hiring practices, background investigations, employee training and supervision. Additionally, the course will cover best practices for responding to potential exposures, including conducting internal and external investigations, and leveraging pre-claims assistance to develop a sound defense strategy.

In this session, participants will gain the tools necessary to protect county and law enforcement personnel while ensuring legal compliance and accountability.

2:50 - 3:50 p.m.: Safety Silence - Overcoming the Momentum of Not Speaking Up

Track 2

Kilimanjaro 8

*Speakers: Clem Zabalza, M.S., OHST, Deputy Director of Risk Control Services, TAC
Joe Szewczyk, Risk Control Consultant, TAC*

How often have we witnessed unsafe or unlawful acts where people's initial reaction is to ignore the situation rather than offer help? This phenomenon also occurs in the workplace. Employees may prefer to remain silent about unsafe conditions or practices rather than reporting them. Unfortunately, when issues do occur, we find out that these problems have persisted for an extended period. In this session, we will delve into the concept of behavioral safety and explore the reasons behind the inhibition to speak up. By fostering a safe work culture that encourages employees to voice their concerns and take charge, we can significantly reduce injuries and losses. Attendees will gain a deeper understanding of the connection between behavioral safety and leadership principles, which will empower them to contribute to building a more robust safety culture.

2:50 - 3:50 p.m.: Spark a Wellvolution: Igniting a Positive Workplace Environment

Track 3

Kilimanjaro 7

*Speakers: Stacey Bruington, MSN, CWP, Wellness Consultant, TAC
Jerry Yarbrough, Lamb County Treasurer*

Ready to ignite a culture of wellness and positivity? Learn to be part of a workplace wellness revolution that empowers employees, fosters positive relationships, and cultivates a healthy, thriving culture.

3:50 - 4 p.m.: Transition Break

Kilimanjaro Ballroom Foyer



4 - 5 p.m.: Texas Trends – Northwest Region

Track 1



Kilimanjaro Ballroom 6

Speaker: Steve Owens, Risk Management Consultant, TAC

Texas is a big state, and each region has its own personality. During these sessions, members will join their county cohorts to learn about hot topics, trends and service opportunities specific to their county and region. This interactive session is designed to connect participants not only to their neighboring counties but also to the RMS consultants assigned to their region.

4 - 5 p.m.: Texas Trends – Northeast Region

Track 2



Kilimanjaro 8

Speaker: Edward Perez, Risk Management Consultant, TAC

Texas is a big state, and each region has its own personality. During these sessions, members will join their county cohorts to learn about hot topics, trends and service opportunities specific to their county and region. This interactive session is designed to connect participants not only to their neighboring counties but also to the RMS consultants assigned to their region.

4 - 5 p.m.: Texas Trends – Southeast Region

Track 3



Kilimanjaro 9

Speaker: Lisa McCaig, Risk Management Consultant, TAC

Texas is a big state, and each region has its own personality. During these sessions, members will join their county cohorts to learn about hot topics, trends and service opportunities specific to their county and region. This interactive session is designed to connect participants not only to their neighboring counties but also to the RMS consultants assigned to their region.

4 - 5 p.m.: Texas Trends – Southwest Region

Track 4



Kilimanjaro 10

Speaker: Ernesto Galindo, Risk Management Consultant, TAC

Texas is a big state, and each region has its own personality. During these sessions, members will join their county cohorts to learn about hot topics, trends and service opportunities specific to their county and region. This interactive session is designed to connect participants not only to their neighboring counties but also to the RMS consultants assigned to their region.

4 - 5 p.m.: Bust the Barriers to Men's Health

Track 5



Kilimanjaro 7

Speakers: Quincy Quinlan, Senior Director of Health Benefit Services, TAC

Mark Zollitsch, M.Ed., CWP, Wellness Consultant Sr., TAC

Explore health needs, barriers to care, cultural differences, critical screenings and the deadly cost of procrastination.

5:30 - 9 p.m.: Welcome Reception & Dinner



Amatuli Market

Join us for a lively welcome reception and dinner featuring live music, interactive activities and exciting giveaways. It's the perfect opportunity to network with fellow attendees while enjoying an evening of fun and entertainment!





County Management & Risk Conference

April 09, 2025 - April 11, 2025 multi-day

10:00 AM - 12:00 AM

Kalahari Resort & Conventions
3301 Kalahari Blvd.
Round Rock, TX 78665

Contact Deanna Auert or Regan Williams at (800) 456-5974

Contact Us

Registration

AGENDA

**Agenda subject to change.*

Thursday, April 10

7 - 7:30 a.m.: Fitness Activity

Don't forget you can earn prizes for attending the morning fitness activity.

7:30 a.m. - 5 p.m.: Registration and Information Desk Hours

Kilimanjaro Ballroom Foyer

7:30 - 8:30 a.m.: Morning Coffee and Continental Breakfast

Kilimanjaro Ballroom 6

8:30 - 9:30 a.m.: From Interview to Legal Battle: Navigating the Hiring Process and Managing Challenges Afterward

Track 1

Kilimanjaro 6

Speakers: Misty Pahl, AIC, PCLS, Claims Litigation Examiner, TAC

Cheraun Blankenship, PHR, SHRM-CP, Human Resources Consultant, TAC

The hiring process can be a double-edged sword. While you may find a great candidate during interviews, unforeseen challenges can arise after they join the team. In this session, we'll take a deep dive into strategies for hiring the best candidate for the job, and more importantly, how to respond when things go wrong. Whether in HR, management or a hiring role, this presentation will equip participants with tools to minimize risk, foster better decision-making and handle post-hiring issues effectively.

8:30 - 9:30 a.m.: When the Big One Hits (Because It Will): Strengthen County Resilience in the Wake of Major Property Losses

Track 2

Kilimanjaro 8

Speakers: Brett Anderson, Property and Auto Claims Program Supervisor, TAC

Dave Stauch, Senior Principal, CPM Texas

This session will provide a comprehensive guide to managing large-scale property losses from start to finish. We will delve into the intricate challenges and obstacles counties face following significant property damage, exploring strategies to navigate recovery and rebuild effectively. Join us to uncover essential best practices, including critical dos and don'ts, coverage options, and key considerations for bidding, procurement, and contract management. Participants will equip themselves with the knowledge to bolster their county's resilience and ensure a swift, efficient recovery in the face of major disruptions.

8:30 - 9:30 a.m.: Building a Resilient County: A Strategic Approach to a Cyber Incident Response Plan

Track 3

Kilimanjaro 10

Speakers: Lana Spless, IT Director, Comal County

Rebecca Beall, County Judge's Assistant, Bailey County

Francesca Lockhart, Cybersecurity Clinic Program Lead, Strauss Center for International Security and Law at The University of Texas at Austin

Being resilient is about having a plan. This panel session will explore the critical elements of a well-structured cyber incident response plan, including clear roles, responsibilities and actionable steps to mitigate cyber threats.

8:30 - 9:30 a.m.: How and Why to Talk to your Employees about Mental Health?

Track 4

Kilimanjaro 7

Speakers: Jonathan Collander, Employee Benefits Consultant, TAC

Jennifer Stacy, Panola County Auditor

Let's talk about mental health, and most importantly, how and why to talk to employees about mental health. During this roundtable discussion, we will discuss the importance of addressing mental health topics with employees, provide best practices and share experiences.

9:30 - 9:50 a.m.: Break

Kilimanjaro Ballroom Foyer

9:50 - 10:50 a.m.: Untangling the Web of Workers' Compensation and Personnel Issues

Track 1



Kilimanjaro 6

Speakers: Helana Barmore, Workers Compensation Claims Program Supervisor, TAC

Halie Bever, Human Resources Consultant, TAC

A scenario-driven session to discuss when and where personnel issues and workers' compensation claims collide, overlap or run away from each other! Topics will include return to work, medical disclosure, investigation of social media, activity checks, and the impact of law enforcement and first responder salary continuation.

9:50 - 10:50 a.m.: Shifting Tides: Navigating the Property Reinsurance Market in a World of Extremes

Track 2



Kilimanjaro 9

Speakers: Kelly Flores, CISR, Deputy Director of Underwriting Services, TAC

Erinn Pearson, Managing Director, National Property

Nancy Woode, Managing Director, National Property

As natural disasters grow more frequent and severe worldwide, the property reinsurance market faces new challenges. This session explains how global catastrophes like hurricanes and severe convective storms affect reinsurance pricing, availability, and requirements. We'll look at the pressures on reinsurance capacity, the demands on property program providers, and the strategies needed to stay resilient in today's unpredictable environment.

9:50 - 10:50 a.m.: Detection, Investigation and Mitigation of a Business Email Compromise

Track 3



Kilimanjaro 10

Speakers: Jake Simpson, Principal Crowe LLP

Matt Boyd, CIRA Solutions Specialist, TAC

In today's threat landscape, business email compromise (BEC) has become one of the most financially damaging cyber threats. Join forensics investigator Jake Simpson and TAC's very own CIRA Solutions Specialist Matt Boyd to dive deep into the anatomy of BEC attacks. This session will cover critical aspects of detecting, investigating and containing BEC incidents using advanced digital forensics and incident response (DFIR) techniques. Attendees will gain actionable insights into identifying BEC red flags, leveraging DFIR tools to trace email compromises and establishing proactive measures to mitigate future risks.

9:50 - 10:50 a.m.: Health Insurance 101: Are You Smarter Than Your Health Plan?

Track 4



Kilimanjaro 7

Speakers: Clarissa Messinger, Employee Benefits Consultant Sr., TAC

Kathy Davenport, Employee Benefits Consultant Sr., TAC

Are you smarter than your health plan? Bring your competitive spirit in for a fun session to discuss the basics of health insurance.

10:50 - 11:10 a.m.: Break



Kilimanjaro Ballroom Foyer

11:10 a.m. - 12:10 p.m.: The Dark Side of HR

Track 1



Kilimanjaro 6

Speaker: Brandy McAllister, Risk Management and Insurance Director, Association of Arkansas Counties

Leaders are often tasked with addressing some of the most uncomfortable and challenging situations in the workplace. This session explores the "dark side" of HR, where difficult conversations about hygiene, attitude, performance and terminations are unavoidable. Attendees will learn how to navigate these sensitive topics with confidence, empathy and professionalism.

11:10 a.m. - 12:10 p.m.: Do Your Contracts Hold Up? Exploring Liability and Subrogation Risks

Track 2



Kilimanjaro 9

Speakers: Eric Magee, Partner, Allison, Bass & Magee, LLP

Lisa McCaig, Risk Management Consultant, TAC

Congratulations on securing your contract! But what comes next? Join us for an insightful exploration of contract language and the potential liability gaps that could leave you exposed. In this session, attendees will gain a clearer understanding of best practices, key considerations and actionable strategies to enhance existing agreements. Leave equipped with the knowledge to protect your organization and strengthen your contractual foundations!

11:10 a.m. - 12:10 p.m.: Local Government's Legal Risks and Responsibilities Following a Security Incident

Track 3



Kilimanjaro 10

Speakers: Adrian Senyszyn, Principal, Germer PLLC

Lindsay Nickle, Partner, Constangy, Brooks, Smith & Prophete, LLP

Join TAC RMP's "Cyber Legal Eagles" Adrian Senyszyn and Lindsay Nickle in exploring the realities of cyber threats and the impact of data privacy regulations on local governments during a cyber incident. Learn about evidence preservation, maintaining chain of custody and ensuring admissibility in forensic investigations. Understand legal requirements for breach notifications, the consequences of non-compliance and best practices for mitigating cyber risks to strengthen your organization's resilience.

11:10 a.m. - 12:10 p.m.: Cool, Calm and Collected: Stress Management Techniques

Track 4



Kilimanjaro 7

Speakers: Carrye Chen, M.Ed., CHES, Wellness Program Administrator, TAC

Biral Patel, Wellness Consultant, TAC

Life gets overwhelming and chaotic at times. Anxious thoughts can cloud one's judgment and make it difficult to breathe. During these moments, it's important to take a break and put the mind at ease. In this session, participants will learn relaxation techniques such as grounding, breathing exercises, outdoor time and more.

12:10 - 1:40 p.m.: TAC Risk Management Pool Awards Luncheon



Kilimanjaro 5

All attendees are invited to celebrate the 2024 TAC Management Risk Management Pool award recipients.

1:40 - 2 p.m.: Honoree Photo Session and Break



2 - 3 p.m.: Pregnant Workers Fairness Act Update

Track 1



Kilimanjaro 6

Speaker: Carmen Jo "CJ" Rejda-Ponce, Principal, Germer PLLC

The Pregnant Workers Fairness Act (PWFA) is a new law that provides additional protection for pregnant workers. Counties need to know how to comply with the PWFA, PUMP Act, and related FMLA and ADA concerns. During this session, attendees will learn how to support their pregnant workers and best practices for compliance to avoid unnecessary complications and legal actions.

2 - 3 p.m.: Preparing for the Unexpected: Building County Resilience for Catastrophic Events

Track 2



Kilimanjaro 8

Speakers: Ryan Holzaepfel, Chief of Emergency Services, Chambers County

Isaac Garcia, Senior Risk Control Consultant, TAC

In an era of increasing uncertainty, safeguarding counties against unforeseen catastrophes is paramount. This session will delve into the essential strategies and tactics for building a robust disaster preparedness plan. From risk assessment and contingency planning to crisis communication and business continuity, participants will gain actionable insights to ensure their counties are resilient in the face of adversity. Learning how to protect your assets, minimize disruptions and emerge stronger from any crisis should be key for every county.

2 - 3 p.m.: Understanding and Communicating Your Cybersecurity Hygiene

Track 3



Kilimanjaro 10

Speaker: Tyson Larson, Field Sales Director, SecurityScorecard

Do you need help understanding or communicating cybersecurity concepts affecting your county? Would understanding your cybersecurity posture in an easy A-F, 1-100 score help you better understand where your county is and if your current cybersecurity investments are paying dividends? Attendees will learn about a cybersecurity tool the risk pool has partnered with that allows risk pool members free access to understand their own cybersecurity hygiene and how to better communicate cybersecurity concepts.

2 - 3 p.m.: Navigating the Smoke and Mirrors of the Health Insurance Industry Through the Local Government Code

Track 4



Kilimanjaro 7

Speakers: Quincy Quintan, Senior Director of Health Benefit Services, TAC

Brian Naiser, Associate Director of Health & Benefits Services, TAC

During this session participants will discuss the Local Government Code (LGC) requirements for purchasing employee benefits and what services a contracted broker or consultant can provide pursuant to the LGC. Participants will also learn how to identify procurement requirements to issue a Response for Proposal (RFP) and how to avoid pitfalls when reviewing broker/consultant contracts and RFPs.

3 - 3:20 p.m.: Break



Kilimanjaro Ballroom Foyer

3:20 - 4:20 p.m.: Human Resources Round Table

Track 1



Kilimanjaro 6

Speakers: Lorie Floyd, M.Jur., PHR, CCEP, HR Consultants Supervisor, TAC

Cheraun Blankenship, PHR, SHRM-CP, Human Resources Consultant, TAC

Halie Bever, Human Resources Consultant, TAC

Rita Fyffe, Human Resources Consultant, TAC

Lisa Idais, Human Resources Consultant, TAC

Here is your chance to discuss human resource issues with peers and TAC human resources consultants.

In this session, speakers will cover timely HR topics, developments and best practices. This roundtable session allows for

open discussion on current HR issues and provides networking opportunities. Sharing knowledge will help solve some common challenges facing counties.

3:20 - 4:20 p.m.: Workers' Compensation Round Table

Track 2



Kilimanjaro 8

Speakers: Stacy Cortuccio, Claims Manager, TAC

Helana Barmore, Workers Compensation Claims Program Supervisor, TAC

Workers' compensation is full of legal requirements and deadlines. Many face consequences and possible penalties related to compliance. In this session, participants will have the opportunity to have their questions answered regarding claims reporting and various dynamics of the claims process. This session will be an open forum for you!

3:20 - 4:20 p.m.: Managing Risk Beyond the Obvious and Understanding the Total Cost of Risk

Track 3



Kilimanjaro 9

Speakers: Steve Owens, Risk Management Consultant, TAC

Edward Perez, Risk Management Consultant, TAC

This training is designed to provide participants with a comprehensive understanding of the Total Cost of Risk (TCOR) concept. Participants will learn how to assess, manage and mitigate risks while effectively quantifying their financial impact on the organization.

3:20 - 4:20 p.m.: Power of Pooling Together

Track 4



Kilimanjaro 7

Speakers: Ernesto Martinez, Employee Benefits Consultant, TAC

Lacy Jones, Employee Benefits Specialist, TAC

Jay Mayden, County Relations Officer, TAC

Rhita Koches, County Relations Officer, TAC

During this session, attendees will discuss the value of pooling resources to meet a need and the benefits of being a member of a larger group. A TAC Employee Benefits Consultant and County Relations Officer will discuss how working together with other counties and districts benefits everyone.

6 - 10 p.m.: Take Me Out to the Ball Game | Offsite Evening Event





County Management & Risk Conference

- 📅 April 09, 2025 - April 11, 2025 multi-day
- 🕒 10:00 AM - 12:00 AM
- 📍 Kalahari Resort & Conventions
3301 Kalahari Blvd.
Round Rock, TX 78665
- 📞 Contact Deanna Avert or Regan Williams at (800) 456-5974
- Contact Us

Registration

AGENDA

**Agenda subject to change.*

Friday, April 11

- 7 - 7:30 a.m.: Fitness Activity

Don't forget you can earn prizes for attending the morning fitness activity.

⌵
- 7:30 - 10:30 a.m.: Registration and Information Desk Hours

Kilimanjaro Ballroom Foyer

⌵
- 7:30 - 8:30 a.m.: Morning Coffee and Continental Breakfast

Kilimanjaro Ballroom Foyer

⌵
- 8:30 - 9:30 a.m.: The Risky Business of Navigating People and Pools: A Trivia Game

Kilimanjaro Ballroom 6

Speakers: Lorie Floyd, M.Jur., PHR, CCEP, HR Consultants Supervisor, TAC
Cheraun Blankenship, PHR, SHRM-CP, Human Resources Consultant, TAC
Halie Bever, Human Resources Consultant, TAC
Rita Fyffe, Human Resources Consultant, TAC
Lisa Idais, Human Resources Consultant, TAC

Dive into the pooling world of risk management and health and benefits in this fun trivia game! Gather your team and be prepared to test your knowledge and uncover best practices in human resources and risk pooling. Whether you're a seasoned professional or just dipping your toes in, you'll leave better equipped with insights and strategies to tackle real-world challenges with confidence. Bring your competitive spirit and be prepared for your team to take home the winning prize.

⌵
- 9:30 - 10:30 a.m.: Closing General Session

Kilimanjaro Ballroom 6

⌵

Randy K. Gillespie

From: Kalahari Resort and Convention Center - Round Rock <info@cvent.com>
Sent: Monday, February 3, 2025 5:02 PM
To: Purchasing
Subject: Kalahari Resort and Convention Center - Round Rock Reservation Confirmation

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

RESERVATION



CONFIRMATION



Kalahari.
RESORTS &
CONVENTIONS
ROUND ROCK, TX

2025 County Management & Risk Conference ~ Apr 8, 2025 - Apr 10, 2025 ~ TX Kalahari Resorts and Conventions

Dear RANDY GILLESPIE,

We are pleased to we have received your information for your reservation at the TX Kalahari Resorts and Conventions. Our team is looking forward to your arrival as part of the 2025 County Management & Risk Conference. Please note, your reservation confirmation email will be sent within the next 48 hours.

Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call 1-877-525-2427.

We look forward to welcoming you to the TX Kalahari Resorts and Conventions.

- The Staff of the TX Kalahari Resorts and Conventions

Reservation Details

Online Confirmation:	G8H0FSZ7			
Date Booked:	Feb 3, 2025			
Reservation Name:	RANDY GILLESPIE			
Arrival Date:	Apr 9, 2025			
Departure Date:	Apr 11, 2025			
Room Type:	Double Queen Sofa			
Number of Rooms:	1			
Number of Guests:	1			
Night by Night Rate:	Date	Guests	Status	Rate
	Apr 9, 2025	1	Confirmed	189.00
	Apr 10, 2025	1	Confirmed	189.00
	Additional Guest Rate			
	Second Guest	0.00		
	Third Guest	0.00		
	Fourth Guest	0.00		
	Fifth Guest	50.00		
Total Charge:	378.00			
Tax Disclosure:	Please note the following taxes are not included into rates:			
	<ul style="list-style-type: none">• \$10.00 Resort Fee Per Night.• 6% State Tax Per Night.• 9% City Tax Per Night.			
	All Guestrooms are subject to a \$200 Incidental (Hold)			
Add-Ons:	(1) Letter of Authorization- ADDITIONAL STEPS REQUIRED (USD 0.00 / USD 0.00 purchase)			
Cancel Policy:	Reservations canceled 72 hours or more prior to the date of arrival receive a refund of the deposit, minus a \$30 cancellation fee. Reservations canceled within 72 hours of the date of arrival forfeit the entire deposit of the first night's room and tax.			

Randy K. Gillespie

From: Kalahari Resort and Convention Center - Round Rock <info@cvent.com>
Sent: Monday, February 3, 2025 5:04 PM
To: Purchasing
Subject: Kalahari Resort and Convention Center - Round Rock Reservation Confirmation

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RESERVATION



CONFIRMATION



Kalahari.

RESORTS &
CONVENTIONS
ROUND ROCK, TX

2025 County Management & Risk Conference ~ Apr 8, 2025 - Apr 10, 2025 ~ TX Kalahari Resorts and Conventions

Dear CHRISTOPHER BROOKS,

We are pleased to we have received your information for your reservation at the TX Kalahari Resorts and Conventions. Our team is looking forward to your arrival as part of the 2025 County Management & Risk Conference. Please note, your reservation confirmation email will be sent within the next 48 hours.

Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call 1-877-525-2427.

We look forward to welcoming you to the TX Kalahari Resorts and Conventions.

- The Staff of the TX Kalahari Resorts and Conventions

Reservation Details

Online Confirmation:	JB600QLQ			
Date Booked:	Feb 3, 2025			
Reservation Name:	CHRISTOPHER BROOKS			
Arrival Date:	Apr 9, 2025			
Departure Date:	Apr 11, 2025			
Room Type:	Double Queen Sofa			
Number of Rooms:	1			
Number of Guests:	1			
Night by Night Rate:	Date	Guests	Status	Rate
	Apr 9, 2025	1	Confirmed	189.00
	Apr 10, 2025	1	Confirmed	189.00
	Additional Guest Rate			
	Second Guest	0.00		
	Third Guest	0.00		
	Fourth Guest	0.00		
	Fifth Guest	50.00		
Total Charge:	378.00			
Tax Disclosure:	Please note the following taxes are not included into rates:			
	<ul style="list-style-type: none">• \$10.00 Resort Fee Per Night.• 6% State Tax Per Night.• 9% City Tax Per Night.			
	All Guestrooms are subject to a \$200 Incidental (Hold)			
Add-Ons:	<div>Letter of Authorization- ADDITIONAL</div> <div>(1) STEPS REQUIRED (USD 0.00 / purchase)USD 0.00</div>			
Cancel Policy:	Reservations canceled 72 hours or more prior to the date of arrival receive a refund of the deposit, minus a \$30 cancellation fee. Reservations canceled within 72 hours of the date of arrival forfeit the entire deposit of the first night's room and tax.			